

**WESTFIELD STATE UNIVERSITY**  
(an agency of the Commonwealth of Massachusetts)

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**FINANCIAL STATEMENTS AND  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**JUNE 30, 2018**

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Financial Statements and  
Management's Discussion and Analysis**

**June 30, 2018**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of  
Westfield State University  
Westfield, Massachusetts

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Westfield State University (an agency of the Commonwealth of Massachusetts) (the "University"), and its discretely presented component unit, the Westfield State Foundation, Inc. (the "Foundation"), which comprise the statement of net position as of June 30, 2018, the related statement of revenues and expenses, changes in net position and cash flows for the year then ended, and the related notes to the financial statements, which collectively comprise the University's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the University and its discretely presented component unit as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis of Matters**

As discussed in Note 2 to the financial statements, GASB Statement Number 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, is effective for fiscal year 2018 and required the College to restate beginning net position at July 1, 2017 to recognize its proportionate share of the net postemployment benefits other than pensions obligation determined for the State Retirees' Benefit Trust.

As discussed in Note 2 to the financial statements, we have previously issued an unmodified opinion on the financial statements dated October 12, 2018. Subsequent to the issuance of the financial statements, it was discovered that the calculation of postemployment benefits other than pensions as of June 30, 2018 and July 1, 2017 was misstated.

Our opinion is not modified with respect to these matters.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and the required supplementary information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Supplementary Schedules**

Our audit was conducted for the purpose of forming an opinion on the University's basic financial statements. The supplemental schedules listed in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 12, 2018, on our consideration of the University's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the University's internal control over financial reporting and compliance.

O'Connell and Duen, P.C.

**Certified Public Accountants  
Braintree, Massachusetts**

October 12, 2018 (except for Management's Discussion and Analysis, Note 2, Note 12, Note 14, Note 16, Note 17, and Schedule of Proportionate Share of the Net OPEB Liability, as to which the date is February 7, 2019)

**WESTFIELD STATE UNIVERSITY**  
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**Management's Discussion and Analysis (Unaudited)**

**June 30, 2018**

**Introduction**

The following discussion and analysis provides an overview of the financial position and results of operations of Westfield State University (the "University") for the fiscal year ended June 30, 2018. This discussion has been prepared by management along with the financial statements and footnotes. Since this analysis is designed to focus on current activities, resulting changes and currently known facts, it should be read in conjunction with the basic financial statements and notes thereto. The financial statements, footnotes and this discussion are the responsibility of management.

Westfield State University is a comprehensive public institution of higher learning with approximately 5,700 full time equivalent combined day and evening students. The campus is located in Westfield, Massachusetts and offers 32 undergraduate majors in both the traditional arts and sciences and in professional fields with over 60 options for discipline-specific or interdisciplinary minors and concentrations. There are also several graduate-level degree and certificate programs offered by the College of Graduate and Continuing Education. This broad range of graduate programs and undergraduate majors, minors, and concentrations reflect the commitment of Westfield State University to providing quality educational programs.

**Financial Highlights**

- The University's financial position decreased during the fiscal year ended June 30, 2018, with a \$1.6 million or 3.2% decrease in total net position. Net position, which represents the residual interest in the University's assets and deferred outflows after liabilities and deferred inflows of resources are deducted, decreased to \$50.3 million in 2018. The decrease was mainly due to the implementation of the Government Accounting Standards Board ("GASB") Statement 75 Accounting and Financial Reporting for Postemployment Benefits other than Pensions ("OPEB") which resulted in an additional \$4.1 million in operating expenses, net of contributions subsequent to the measurement date in fiscal year 2018. The implementation and its effects are described in more detail below and on page 5 of this discussion and analysis.
- Expenses incurred during fiscal year 2018 totaled \$130.1 million. Revenues from tuition and fees, state capital support and appropriations, grants, and other sources totaled \$128.5 million resulting in a decrease in net position of \$1.6 million.
- In June of 2015, GASB issued Statement 75 Accounting and Financial Reporting for Postemployment Benefits other than Pensions. This statement is effective for fiscal years beginning after June 15, 2017. During the fiscal year ended June 30, 2018, the University

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**Management's Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

**Financial Highlights - Continued**

implemented GASB 75. With the new reporting change, the University is allocated its proportionate share of the Commonwealth of Massachusetts State Employees' Retirement System's net OPEB liability, deferred outflows of resources, deferred inflows of resources and OPEB expense. A restatement to record the effects of the new reporting guidance decreased beginning net position in fiscal year 2018 by \$52,632,530.

**GASB No. 68 – Accounting and Financial Reporting For Pensions and GASB No. 75 – Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions**

GASB Statement No. 68, Accounting and Financial Reporting for Pensions, established standards for how governmental employers (and other entities) that contribute to state and local pension plans report liabilities and plan details on their financial statements. GASB 68 and its required disclosures were implemented in fiscal year 2015. GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions established standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense related to OPEB. The table below shows the financial statement impact of GASB 68 and GASB 75 in fiscal year 2018:

	<u>Pension</u>	<u>OPEB</u>	<u>Total</u>
<b>Statement of Net Position (Balance Sheet)</b>			
Deferred outflows (like an Asset)	\$ 11,541,068	\$ 12,724,309	\$ 24,265,377
Net liability (Non-Current Liability)	(31,945,217)	(62,133,611)	(94,078,828)
Deferred inflows (like a Liability)	<u>(3,929,318)</u>	<u>(7,293,489)</u>	<u>(11,222,807)</u>
Net position	<u>\$ (24,333,467)</u>	<u>\$ (56,702,791)</u>	<u>\$ (81,036,258)</u>
<b>Statement of Revenues and Expenses</b>			
Pension expense, net of subsequent contributions	\$ 2,211,432	\$ -	\$ 2,211,432
OPEB expense, net of subsequent contributions	-	4,070,261	4,070,261
Total	<u>\$ 2,211,432</u>	<u>\$ 4,070,261</u>	<u>\$ 6,281,693</u>



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**Management's Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

**GASB No. 68 – Accounting and Financial Reporting For Pensions and GASB No. 75 – Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions - Continued**

The required reporting of the pension and OPEB liability on the financial statements of the University reduced the unrestricted net position as follows:

**Effect of GASB 68 and GASB 75 on Unrestricted Net Position**

	<u>Without Pension/OPEB</u>	<u>Pension/ OPEB Adjustment</u>	<u>With Pension/OPEB</u>
Unrestricted net position, June 30, 2017, as restated	\$ 44,911,804	\$ (74,754,565)	\$ (29,842,761)
Change in unrestricted net position for 2018	<u>3,316,641</u>	<u>(6,281,693)</u>	<u>(2,965,052)</u>
Unrestricted net position, June 30, 2018	<u>\$ 48,228,445</u>	<u>\$ (81,036,258)</u>	<u>\$ (32,807,813)</u>

The combined impact of the pension and OPEB liabilities for fiscal year 2018 is a reduction in unrestricted net position of \$81 million.

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the University's basic financial statements. Westfield State University's basic financial statements are comprised of two components: 1) the financial statements and 2) the notes to the financial statements.

**The Financial Statements**

The financial statements are designed to provide readers with a broad overview of Westfield State University's finances in a manner similar to a private-sector university. The University's financial report includes four financial statements: the *Statement of Net Position*, the *Statement of Revenues and Expenses*, the *Statement of Changes in Net Position* and the *Statement of Cash Flows*.

These statements have been prepared in accordance with Government Accounting Standards Board (GASB) principles. These principles establish standards for external financial reporting for public colleges and universities and require that financial statements be presented on a consolidated basis to focus on the institution. A description of the financials is as follows:

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**Management's Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

**Overview of the Financial Statements - Continued**

The Westfield State Foundation, Inc. (the 'Foundation'), a component unit of the University, is an independent not-for-profit corporation operated exclusively for charitable, scientific, and educational purposes for the benefit of the University. The financial information of the Foundation has been discretely presented and included within these financial statements because of the nature and significance of their relationship with the University. Complete financial statements for the Foundation can be obtained from their administrative office in Westfield, Massachusetts.

The *Statement of Net Position* presents the financial position of the University at the end of the fiscal year and includes all assets and deferred outflows of resources less liabilities and deferred inflows of resources of the University. The difference between these amounts, net position, is one indicator of the current financial position of the University, while the change in net position serves as a useful indicator of whether the financial position of the University is improving or deteriorating.

The *Statement of Revenues and Expenses* presents the University's results of operations and other non-operating revenues.

The *Statement of Changes in Net Position* presents information showing how the University's net position changed during the most recent fiscal year.

The *Statement of Cash Flows* provides additional information about the University's financial results by reporting the major sources and uses of cash. Government Accounting Standards Board (GASB) Statements 34 and 35 require that the direct method be used to prepare this statement. The direct method of cash flow reporting portrays the net cash flow from operations by major categories of operating receipts and disbursements.

The financial statements can be found on pages 16-20 of this financial report.

**Notes to the Financial Statements**

The footnotes provide additional information that is essential to a full understanding of the data provided in the financial statements. The notes to the financial statements can be found on pages 21-58 of this financial report.

**Other Information**

In addition to the financial statements and accompanying footnotes, this financial report also contains certain required supplementary information concerning the University's Building Authority trust fund. This supplementary information can be found on pages 67-68 of this financial report.

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**Management's Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

**Financial Analysis of the University**

The University's total net position for fiscal year 2018 decreased by \$1.6 million or 3.2% primarily due to the recording of OPEB expense, net contributions subsequent to the measurement date in the amount of \$4.1 million during the fiscal year. A summary of the University's assets, deferred outflows, liabilities, deferred inflows and net position as of June 30, is presented below:

<u>Assets</u>	<u>2018</u>	<u>2017</u>
Current Assets	\$ 68,409,730	\$ 62,986,417
Capital Assets, net	102,743,536	103,744,693
Other Non-current assets	1,416,133	1,513,948
Total Assets	<u>172,569,399</u>	<u>168,245,058</u>
Deferred Outflows of Resources	24,265,377	13,370,415
Total Assets and Deferred Outflows	<u>\$ 196,834,776</u>	<u>\$ 181,615,473</u>
 <u>Liabilities</u>		
Current Liabilities	\$ 16,382,205	\$ 15,259,531
Non-current Liabilities	118,920,119	110,922,946
Total Liabilities	<u>135,302,324</u>	<u>126,182,477</u>
Deferred Inflows of Resources	<u>11,222,807</u>	<u>3,473,580</u>
 <u>Net Position</u>		
Investment in Capital Assets, net	81,499,843	80,531,023
Restricted: Expendable	1,617,615	1,271,154
Unrestricted	(32,807,813)	(29,842,761)
Total Net Position	<u>50,309,645</u>	<u>51,959,416</u>
Total Liabilities, Deferred Inflows and Net Position	<u>\$ 196,834,776</u>	<u>\$ 181,615,473</u>

Total assets in fiscal year 2018 increased by \$4.3 million or 2.6% over the prior year due to an increase in cash and equivalents. Total liabilities in fiscal year 2018 increased by \$9.1 million or 7.2% over the prior year primarily due to the increase in the net pension and net OPEB liabilities. The \$10.9 million increase in deferred outflows of resources and \$7.7 million increase in deferred inflows of resources was due to the implementation of GASB 75 offset by adjustments related to the fiscal year 2018 pension activity.

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**Management's Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

**Financial Analysis of the University- Continued**

A condensed summary of the Statements of Revenues and Expenses for the years ended June 30 is as follows:

<u>Operating Revenues</u>	<u>2018</u>	<u>2017</u>
Tuition and fees	\$ 55,554,507	\$ 54,007,683
Residence and dining fees	28,304,371	29,150,749
Less: scholarships and fellowships	(10,701,997)	(10,220,586)
Federal, state, and private grants	13,540,086	12,171,899
Other sources	4,843,559	5,255,339
Total Operating Revenues	<u>91,540,526</u>	<u>90,365,084</u>
<u>Operating Expenses</u>		
Compensation and benefits	80,121,537	79,309,043
Supplies and services	34,241,551	33,310,241
Depreciation	5,988,394	4,836,154
Scholarships	2,713,655	2,595,264
GASB 68 pension expense, net of subsequent contributions	2,211,432	2,306,976
GASB 75 OPEB expense, net of subsequent contributions	4,070,261	-
Total Operating Expenses	<u>129,346,830</u>	<u>122,357,678</u>
<u>Non-Operating Revenues (Expenses):</u>		
State appropriations, net	\$ 35,255,242	\$ 35,049,389
Restricted state appropriations	84,136	187,314
Net investment income	439,603	369,874
Loss on disposal of assets	(27,602)	(11,012)
Interest expense	(797,016)	(812,199)
Total Net Non-Operating Revenues	<u>34,954,363</u>	<u>34,783,366</u>
State capital appropriations	<u>1,202,170</u>	<u>7,023,049</u>
(Decrease) increase in net position	<u>\$ (1,649,771)</u>	<u>\$ 9,813,821</u>

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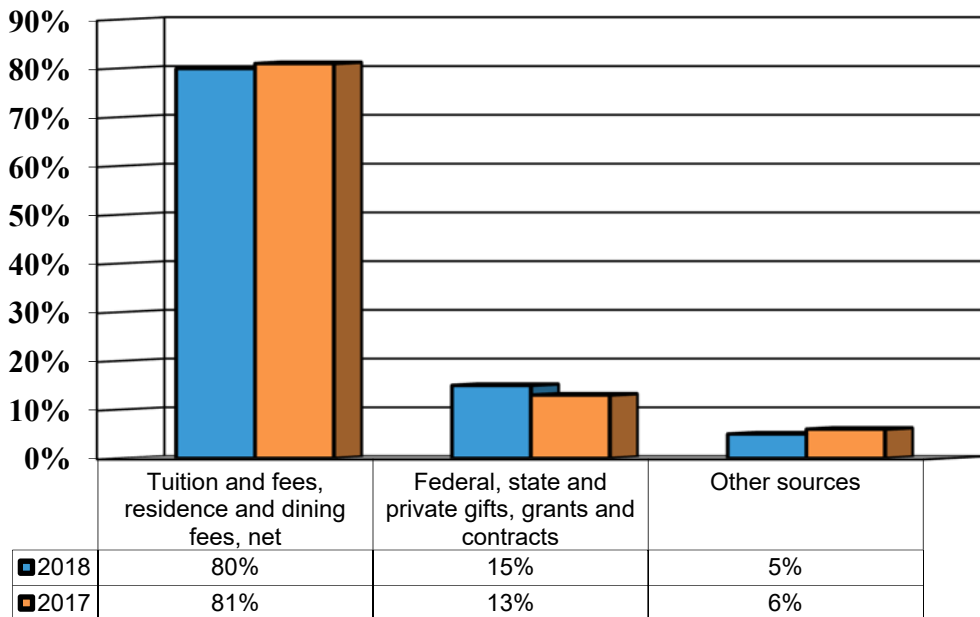
**Management’s Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

**Financial Analysis of the University- Continued**

The following is a graphic illustration of operating revenues by source, as a percent of total operating revenue, which were used to fund the University’s operating activities for the years ended June 30, 2018 and 2017.

**Operating Revenues by Source**



The University’s operating revenues consist primarily of tuition and fee and residence and dining fee revenue. Tuition and fee revenue increased \$1.5 million or 2.9% during the fiscal year ended June 30, 2018. This increase was due to an increase in the general fee of \$440 per student (\$1.9 million impact) combined with an increase in graduate and continuing education tuition and fees of \$1.0 million offset by the revenue decrease due to lower enrollment (\$1.4 million).

Residence and dining fee revenue generated by the auxiliary operations of the University’s food service and building authority trust funds was \$28,304,371 and \$29,150,749 for the years ended June 30, 2018 and 2017, respectively. The decrease in revenues for the year ended June 30, 2018 in the amount of \$846,378 or 2.9% is attributable to the yearly increase in the room and board rates combined with the decrease in the number of residential students.

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**Management's Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

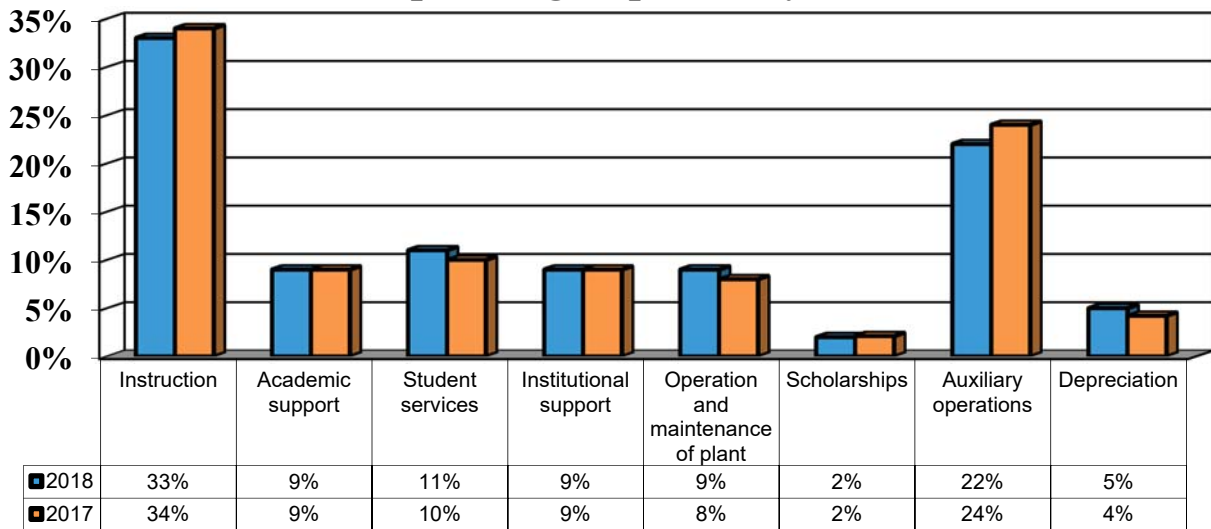
**Financial Analysis of the University- Continued**

Tuition and fees received by the University include the following at June 30:

	2018	2017
Tuition	<b>\$14,325,998</b>	\$13,344,874
Student Fees:		
General fees	<b>31,130,117</b>	30,126,159
Student activity fees	<b>1,693,427</b>	1,754,553
Capital improvement fees	<b>449,460</b>	464,540
Technology fees	<b>7,419,095</b>	7,653,971
Miscellaneous fees	<b>536,410</b>	663,586
Total	<b>\$55,554,507</b>	\$54,007,683

The following is a graphic illustration of operating expenses by function, shown as a percent of total operating expense, for the years ended June 30, 2018 and 2017.

**Operating Expenses by Function**



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**Management's Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

**Financial Analysis of the University- Continued**

A summary of the University's expenses by functional classification for the years ended June 30, 2018 and 2017 is as follows:

	<u>2018</u>	<u>2017</u>
Instruction	\$ 43,206,727	\$ 41,743,652
Public service	429,328	410,625
Academic support	12,474,581	10,874,284
Student services	14,069,677	12,730,630
Institutional support	11,086,773	10,227,159
Operation and maintenance of plant	11,323,303	10,210,653
Scholarships and fellowships	2,713,655	2,595,264
Auxiliary operations	28,054,392	28,729,257
Depreciation	5,988,394	4,836,154
Total	<u>\$ 129,346,830</u>	<u>\$ 122,357,678</u>

The University's total operating expenses increased during fiscal year ended June 30, 2018 by \$7 million or 5.7%. The increase in fiscal year 2018 is attributable to several factors the most significant of which are: an increase in OPEB expense due to implementation of GASB 75 (\$4.1 million) and an increase in depreciation expense of \$1.2 million which was a result of depreciation beginning on the Stevens Science and Innovation Center and the Dower Center renovations.

A condensed summary of the Statements of Cash Flows for years ended June 30, is as follows:

	<u>2018</u>	<u>2017</u>
Cash received from operating activities	\$ 119,786,025	\$ 118,849,359
Cash expenses for operating activities	<u>(136,206,119)</u>	<u>(136,611,541)</u>
Net cash applied to operating activities	(16,420,094)	(17,762,182)
Net cash provided by non-capital financing activities	26,311,849	26,467,467
Net cash applied to capital financing activities	(5,571,018)	(11,597,390)
Net cash provided by investing activities	<u>439,386</u>	<u>369,803</u>
Net increase (decrease) in cash and equivalents	4,760,123	(2,522,302)
Cash and equivalents - beginning of year	<u>61,131,488</u>	<u>63,653,790</u>
Cash and equivalents - end of year	<u>\$ 65,891,611</u>	<u>\$ 61,131,488</u>

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**Management's Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

**Financial Analysis of the University- Continued**

The University's liquidity increased during the year ended June 30, 2018 with a \$4,760,123 increase in cash and equivalents. The following discussion amplifies the overview of cash flows presented above.

During the year ended June 30, 2018, the University's net cash applied to operating activities decreased by \$1.3 million over the prior year. This was due to an increase in cash received of \$.9 million and a decrease in payments made of \$.4 million. Net cash provided by non-capital financing activities decreased slightly by \$.2 million due to a decrease in restricted state appropriations received. Net cash applied to capital financing activities decreased by \$6.0 million due to a decrease in capital asset purchases (\$5.1 million) and debt service reserve (\$.1 million) offset by an increase in state capital appropriations (\$.8 million). The slight increase in net cash provided by investing activities was due to an increase in interest received.

**Loss from Operations**

The following table presents the University's incurred losses from operations and its net non-operating revenues for the fiscal years ended June 30, 2018 and 2017.

	<u>2018</u>	<u>2017</u>
Operating revenues, net	\$ 91,540,526	\$ 90,365,084
Operating expenses	<u>(129,346,830)</u>	<u>(122,357,678)</u>
<b>Operating loss</b>	<b><u>(37,806,304)</u></b>	<b><u>(31,992,594)</u></b>
Commonwealth direct appropriation, fringe benefits for Commonwealth employees, net of tuition remitted to the Commonwealth	35,255,242	35,049,389
Restricted state appropriations	84,136	187,314
Net investment income	439,603	369,874
Loss on disposal of assets	(27,602)	(11,012)
Other expenses	(797,016)	(812,199)
Capital appropriations	<u>1,202,170</u>	<u>7,023,049</u>
<b>Net non-operating revenues</b>	<b><u>36,156,533</u></b>	<b><u>41,806,415</u></b>
<b>(Decrease) increase in net position</b>	<b><u>\$ (1,649,771)</u></b>	<b><u>\$ 9,813,821</u></b>



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**Management's Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

**Loss from Operations - Continued**

Due to the nature of accounting for appropriations as non-operating revenues in accordance with GASB principles, the University incurred a loss from operations. The Commonwealth's Department of Higher Education establishes tuition rates while the University sets fees and other charges. The University, with the purpose of balancing educational and operational needs with tuition and fee revenue, approves budgets to mitigate losses after Commonwealth appropriations.

The \$5.6 million decrease in net non-operating revenues during fiscal year 2018 is primarily attributable to a decrease in state capital appropriation in the amount of \$5.8 million. The state capital appropriation decrease was due to the decrease in the revenue recognition related to the completion of the Stevens Science and Innovation Center project.

**Capital Assets**

A summarized comparison of the University's capital asset categories at June 30, 2018 is as follows:

	<u>2018</u>	<u>2017</u>
Land and improvements	\$ 4,185,691	\$ 3,941,574
Construction-in-progress	1,777,409	48,007,168
Building and improvements	144,086,045	95,606,611
Equipment and furnishings	28,288,867	27,177,955
Library books	7,347,373	7,295,998
Vehicles	1,061,090	1,215,545
Total	<u>186,746,475</u>	<u>183,244,851</u>
Less: accumulated depreciation	<u>(84,002,939)</u>	<u>(79,500,158)</u>
Capital assets, net	<u>\$ 102,743,536</u>	<u>\$ 103,744,693</u>

The University's investment in capital assets, net of accumulated depreciation, as of June 30, 2018 and 2017 were \$102,743,536 and \$103,744,693, respectively. Investment in capital assets includes land, land improvements, buildings and improvements, furnishings and equipment, construction in progress, and library books. Capital assets decreased by \$1,001,157 or 1.0% during the fiscal year ended June 30, 2018. The decrease during fiscal year ended June 30, 2018 was due to depreciation expense outpacing capital additions. In fiscal year 2018, the University increased its fixed asset capitalization threshold from \$1,000 to \$10,000 with a five-year plan to reach a \$50,000 threshold in order to be consistent with other Commonwealth agencies. This change will result in the University recognizing more non-capital expenses each year the assets are purchased rather than spreading the costs over multiple years.

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**Management's Discussion and Analysis (Unaudited) - Continued**

**June 30, 2018**

**Capital Assets - Continued**

Capital additions during fiscal year ended June 30, 2018 amounted to \$5,014,839.

Major additions during 2018 include \$.9 million in construction in progress for the new athletic field, \$.4 million in construction in progress for a major infrastructure project related to the replacement of steam lines, \$.9 million for the installation of security cameras throughout the residential halls and a portion of the campus, and \$.8 million for the purchase of pianos from a donation to the foundation.

**Looking Ahead**

The University will be completing its new strategic plan in 2019 and expects to begin implementation soon thereafter. The priorities and initiatives in the strategic plan will drive our resource allocation process to ensure integration into the fabric of the University. There are several major capital investment projects beginning next year which include the renovation of Parenzo Hall, a primary classroom and multi-service facility along with critical campus infrastructure projects. Enrollment will be an ongoing challenge as the demographic shift is underway and competition from other higher education organizations increases. While entering class enrollment is steady, overall enrollment is projected to decline based on balancing larger graduating classes with smaller incoming classes. As a public university, continued and increasing financial support from the state is vital to serve the growing needs of a diverse student population.

**Requests for Information**

This financial report is designed to provide a general overview of Westfield State University's finances for all those with an interest in the University's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to: Vice President of Administration and Finance, 333 Western Avenue, Westfield, Massachusetts 01085.

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Statement of Net Position**

**June 30, 2018**

**WESTFIELD STATE UNIVERSITY**  
(an agency of the Commonwealth of Massachusetts)

**Statement of Net Position**

**June 30, 2018**

**Assets and Deferred Outflow of Resources**

	<b>Westfield State University</b>	<b>Component Unit</b>
<b>Current Assets:</b>		
Cash and equivalents	\$ 61,292,857	\$ 168,803
Cash held by State Treasurer	1,437,048	-
Deposits held by State Treasurer	1,887,359	-
Deposits held by MSCBA	1,274,347	-
Short-term investments	62,735	-
Accounts receivable, net	2,182,659	586,696
Perkins loans receivable	166,074	-
Other current assets	<u>106,651</u>	<u>1,493</u>
<b>Total Current Assets</b>	<b><u>68,409,730</u></b>	<b><u>756,992</u></b>
<b>Non-Current Assets:</b>		
Debt service reserve	995,635	-
Investments	-	9,274,245
Perkins loans receivable, net	420,498	-
Capital assets, net	<u>102,743,536</u>	<u>454,765</u>
<b>Total Non-Current Assets</b>	<b><u>104,159,669</u></b>	<b><u>9,729,010</u></b>
<b>Deferred Outflows of Resources:</b>		
Pension related, net	11,541,068	-
OPEB related, net	<u>12,724,309</u>	<u>-</u>
<b>Total Deferred Outflows of Resources</b>	<b><u>24,265,377</u></b>	<b><u>-</u></b>
<b>Total Assets and Deferred Outflows of Resources</b>	<b><u>\$ 196,834,776</u></b>	<b><u>\$ 10,486,002</u></b>

*The accompanying notes are an integral part of the financial statements.*

**Liabilities, Deferred Inflows of Resources and Net Position**

	<u>Westfield State University</u>	<u>Component Unit</u>
<b>Current Liabilities:</b>		
Accounts payable and accrued liabilities	\$ 1,984,287	\$ 7,424
Accrued salaries, wages and benefits	5,776,321	-
Compensated absences	4,797,181	-
Accrued workers' compensation	198,108	-
Student deposits and unearned revenue	1,431,204	4,300
Deposits held for others	520,279	-
Line of credit	-	64,800
Assets held in custody for others	291,893	230,232
Current portion of capital lease obligations	97,133	-
Current portion of bonds payable	1,283,930	-
Other liabilities	<u>1,869</u>	<u>-</u>
<b>Total Current Liabilities</b>	<u>16,382,205</u>	<u>306,756</u>
<b>Non-Current Liabilities:</b>		
Compensated absences	1,697,554	-
Accrued workers' compensation	736,364	-
Grants refundable	602,171	-
Capital lease obligations	194,265	-
Bonds payable	21,610,937	-
Net pension liability	31,945,217	-
Net OPEB liability	<u>62,133,611</u>	<u>-</u>
<b>Total Non-Current Liabilities</b>	<u>118,920,119</u>	<u>-</u>
<b>Total Liabilities</b>	<u>135,302,324</u>	<u>306,756</u>
<b>Deferred Inflows of Resources:</b>		
Pension related, net	3,929,318	-
OPEB related, net	<u>7,293,489</u>	<u>-</u>
<b>Total Deferred Inflows of Resources</b>	<u>11,222,807</u>	<u>-</u>
<b>Net Position:</b>		
Net investment in capital assets	81,499,843	454,765
Restricted for:		
Expendable	1,617,615	5,407,669
Non-expendable	-	4,478,843
Unrestricted	<u>(32,807,813)</u>	<u>(162,031)</u>
<b>Total Net Position</b>	<u>50,309,645</u>	<u>10,179,246</u>
<b>Total Liabilities, Deferred Inflows of Resources and Net Position</b>	<u>\$ 196,834,776</u>	<u>\$ 10,486,002</u>

**WESTFIELD STATE UNIVERSITY**  
(an agency of the Commonwealth of Massachusetts)

**Statement of Revenues and Expenses**

**For the Year Ended June 30, 2018**

	<b>Westfield State University</b>	<b>Component Unit</b>
<b>Operating Revenues:</b>		
Tuition and fees	\$ 55,554,507	\$ -
Residence and dining fees	28,304,371	-
Less: scholarships and fellowships	<u>(10,701,997)</u>	<u>-</u>
Net tuition and fees	73,156,881	-
Federal grants and contracts	9,264,815	-
State grants and contracts	2,719,900	-
Private grants and contracts	1,555,371	1,588,369
Public service	436,338	-
Other sources	<u>4,407,221</u>	<u>76,536</u>
<b>Total Operating Revenues</b>	<u>91,540,526</u>	<u>1,664,905</u>
<b>Operating Expenses:</b>		
Instruction	43,206,727	-
Public service	429,328	-
Academic support	12,474,581	293,851
Student services	14,069,677	-
Institutional support	11,086,773	1,573,849
Operation and maintenance of plant	11,323,303	-
Scholarships and fellowships	2,713,655	245,257
Auxiliary operations	28,054,392	-
Depreciation	<u>5,988,394</u>	<u>19,269</u>
<b>Total Operating Expenses</b>	<u>129,346,830</u>	<u>2,132,226</u>
<b>Operating Loss</b>	<u>(37,806,304)</u>	<u>(467,321)</u>
<b>Non-Operating Revenues (Expenses):</b>		
State appropriations, net	35,255,242	-
Restricted state appropriations	84,136	-
Loss on disposal of assets	(27,602)	-
Investment income, net of expenses	439,603	631,811
Interest expense	<u>(797,016)</u>	<u>(3,743)</u>
<b>Net Non-Operating Revenues</b>	<u>34,954,363</u>	<u>628,068</u>
<b>(Decrease) Increase in Net Position Before Other Revenues</b>	<b>(2,851,941)</b>	<b>160,747</b>
Capital appropriations	<u>1,202,170</u>	<u>-</u>
<b>(Decrease) Increase in Net Position</b>	<u>\$ (1,649,771)</u>	<u>\$ 160,747</u>

*The accompanying notes are an integral part of the financial statements.*

**WESTFIELD STATE UNIVERSITY**  
(an agency of the Commonwealth of Massachusetts)

**Statement of Changes in Net Position**

**For the Year Ended June 30, 2018**

	<u>Westfield State University</u>				
	<u>Investment in Capital Assets, net</u>	<u>Restricted Expendable</u>	<u>Restricted Non-expendable</u>	<u>Unrestricted</u>	<u>Total</u>
<b>Balance June 30, 2017 as previously reported</b>	\$ 80,531,023	\$ 1,271,154	\$ -	\$ 22,789,769	\$ 104,591,946
Prior period adjustment - See Note 2	-	-	-	(52,632,530)	(52,632,530)
<b>Balance, June 30, 2017, as restated</b>	<b>80,531,023</b>	<b>1,271,154</b>	<b>-</b>	<b>(29,842,761)</b>	<b>51,959,416</b>
Changes in net position for 2018	<u>968,820</u>	<u>346,461</u>	<u>-</u>	<u>(2,965,052)</u>	<u>(1,649,771)</u>
<b>Balance June 30, 2018</b>	<b><u>\$ 81,499,843</u></b>	<b><u>\$ 1,617,615</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (32,807,813)</u></b>	<b><u>\$ 50,309,645</u></b>
	<u>Component Unit</u>				
	<u>Investment in Capital Assets, net</u>	<u>Restricted Expendable</u>	<u>Restricted Non-expendable</u>	<u>Unrestricted</u>	<u>Total</u>
<b>Balance, June 30, 2017</b>	\$ 474,034	\$ 5,746,034	\$ 4,022,617	\$ (224,286)	\$ 10,018,399
Changes in net position for 2018	<u>(19,269)</u>	<u>(338,365)</u>	<u>456,226</u>	<u>62,255</u>	<u>160,847</u>
<b>Balance, June 30, 2018</b>	<b><u>\$ 454,765</u></b>	<b><u>\$ 5,407,669</u></b>	<b><u>\$ 4,478,843</u></b>	<b><u>\$ (162,031)</u></b>	<b><u>\$ 10,179,246</u></b>

*The accompanying notes are an integral part of the financial statements.*

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Statement of Cash Flows**

**For the Year Ended June 30, 2018**

	<u>Westfield State University</u>
<b>Cash Flows from Operating Activities:</b>	
Tuition and fees	\$ 45,922,075
Residence and dining fees	24,665,692
Grants and contracts	13,461,273
Payments to suppliers	(34,467,881)
Payments to employees	(70,248,511)
Direct lending receipts	31,403,727
Direct lending disbursements	(31,403,727)
Loans issued to students	(86,000)
Collections of loans to students	148,610
Other receipts	<u>4,184,648</u>
Net Cash Applied to Operating Activities	<u>(16,420,094)</u>
<b>Cash Flows from Non-Capital Financing Activities:</b>	
State appropriation	27,177,404
Tuition remitted to state	<u>(865,555)</u>
Net Cash Provided by Non-Capital Financing Activities	<u>26,311,849</u>
<b>Cash Flows from Capital Financing Activities:</b>	
Capital appropriations	775,088
Purchases of capital assets	(4,260,347)
Principal paid on capital leases	(160,115)
Interest paid on capital leases	(1,423)
Principal paid on bonds payable	(1,236,725)
Interest paid on bonds payable	(795,593)
Decrease in debt service reserve	<u>108,097</u>
Net Cash Applied to Capital Financing Activities	<u>(5,571,018)</u>
<b>Cash Flows from Investing Activity:</b>	
Interest income	<u>439,386</u>
<b>Net Increase in Cash and Equivalents</b>	<b>4,760,123</b>
Cash and Equivalents, Beginning of Year	<u>61,131,488</u>
<b>Cash and Equivalents, End of Year</b>	<b><u>\$ 65,891,611</u></b>



**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Statement of Cash Flows - Continued**

**For the Year Ended June 30, 2018**

	<b>Westfield State University</b>
<b>Reconciliation of Net Operating Loss to Net Cash Applied to Operating Activities:</b>	
Operating loss	\$ (37,806,304)
<b>Adjustments to Reconcile Net Operating Loss to Net Cash Applied to Operating Activities:</b>	
Depreciation	5,988,394
Fringe benefits provided by the State	9,027,529
Amortization of service concession agreement	(6,000)
Bad debts	38,328
Changes in Assets and Liabilities:	
Accounts receivable	(774,704)
Due from Foundation	4,000
Loans receivable	81,905
Other current assets	(22,784)
Accounts payable and accrued liabilities	(349,867)
Accrued salaries, wages and benefits	738,156
Compensated absences	94,275
Accrued workers' compensation	97,489
Student deposits and unearned revenue	302,569
Deposits held	11,267
Assets held in custody for others	4,275
Grants refundable	(128,889)
Other liabilities	(1,426)
Net pension activity	2,211,432
Net OPEB activity	<u>4,070,261</u>
Net Cash Applied to Operating Activities	<u>\$ (16,420,094)</u>
<b>Non-Cash Transactions:</b>	
Fringe benefits paid by State	<u>\$ 9,027,529</u>
Capital improvements provided by capital appropriations	<u>\$ 427,082</u>
Construction in progress included in accounts payable and accrued liabilities	<u>\$ 327,410</u>
<b>Cash and Equivalents, End of Year:</b>	
Cash and equivalents	\$ 61,292,857
Cash held by State Treasurer	1,437,048
Deposits held by State Treasurer	1,887,359
Deposits held by MSCBA	<u>1,274,347</u>
<b>Total</b>	<u>\$ 65,891,611</u>

*The accompanying notes are an integral part of the financial statements.*

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Financial Statements**

**June 30, 2018**

Note 1 - **Summary of Significant Accounting Policies**

*Organization*

Westfield State University (the "University") is a public, state-supported university located in Westfield, Massachusetts and governed by a local Board of Trustees under the direction of the Massachusetts Department of Higher Education. The University is empowered to award baccalaureate and post graduate degrees in education, business, and arts and sciences, as well as conduct programs of continuing education. The University is accredited by the New England Association of Schools and Colleges.

*Basis of Presentation*

The accompanying financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America, as prescribed by the *Governmental Accounting Standards Board* ("GASB").

Westfield State Foundation, Inc. (the "Foundation") is a related tax-exempt organization founded to foster and promote the growth, progress and general welfare of the University. The Foundation is included in the University's financial statements and is reported in a separate column from the University to emphasize that it is a Massachusetts not-for-profit organization legally separate from the University. Because of the significance of its financial relationship with the University, the Foundation is included in the University's financial statements. Complete financial statements can be obtained from the Foundation's administrative office in Westfield, Massachusetts.

Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met. The University's policy for defining operating activities in the statement of revenues, expenses and changes in net position are those that generally result from exchange transactions such as the payment received for services and payment made for the purchase of goods and services. Certain other transactions are reported as non-operating activities. These non-operating activities include the University's operating and capital appropriations from the Commonwealth of Massachusetts (the "Commonwealth"), net investment income, gifts and interest expense.

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 1 - **Summary of Significant Accounting Policies - Continued**

*Basis of Presentation - continued*

The University has determined that it functions as a business-type activity, as defined by GASB. The effect of inter-fund activity has been eliminated from these financial statements. The basic financial statements and required supplementary information for general-purpose governments consist of management's discussion and analysis, basic financial statements and required supplementary information. The University presents statements of net position, revenues and expenses, changes in net position, and cash flows on a combined University-wide basis.

*Net Position*

Resources are classified for accounting purposes into the following four net asset categories:

Investment in capital assets, net: Capital assets, net of accumulated depreciation and outstanding principal balances of debt attributable to the acquisition, construction, repair or improvement of those assets.

Restricted - nonexpendable: Net position subject to externally imposed conditions such that the University must maintain the funds in perpetuity.

Restricted - expendable: Net position whose use is subject to externally imposed conditions that can be fulfilled by the actions of the University or the passage of time.

Unrestricted: Net position that is not subject to externally imposed stipulations. Unrestricted net assets may be designated for specific purposes by action of management or the Board of Trustees or may otherwise be limited by contractual agreements with outside parties.

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 1 - **Summary of Significant Accounting Policies - Continued**

*Net Position - continued*

The University has adopted a policy of generally utilizing restricted - expendable funds, when available, prior to unrestricted funds.

*Use of Estimates*

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingencies at the dates of the financial statements and revenues and expenses recognized during the reporting periods. The University's significant estimates include the accrual for employee compensated absences, the accrual for workers' compensation liability, net pension and OPEB liability, the allowance for doubtful accounts, and the useful lives of capital assets. Actual results could differ from those estimates.

*Trust Funds*

In accordance with the requirements of the Commonwealth of Massachusetts, the University's operations are accounted for in several trust funds. All trust funds have been consolidated and are included in the accompanying financial statements.

*Cash and Equivalents*

The University's cash and equivalents are cash on hand, cash and deposits held with the Commonwealth's Treasurer and Massachusetts State College Building Authority ("MSCBA"), which are short term, highly liquid investments with original maturities of three months or less from the date of acquisition.

*Allowance for Doubtful Accounts*

Accounts and pledge receivable are periodically evaluated for collectability. Provisions for losses on receivables are determined on the basis of loss experience, known and inherent risks in the loan portfolio, the estimated value of underlying collateral and current economic conditions.

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 1 - **Summary of Significant Accounting Policies - Continued**

*Investments*

Investments in marketable securities are stated at fair value.

Dividends, interest, and net gains or losses on investments of endowments and similar funds are reported in the Statement of Revenues and Expenses. Any net earnings not expended are included in net position categories as follows:

- A) as increases in restricted – nonexpendable net position if the terms of the gift require that they be added to the principal of a permanent endowment fund;
- B) as increases in temporarily restricted – expendable net position if the terms of the gift or the University’s interpretation of relevant state law impose restrictions on the current use of the income or net gains. The University has relied upon the Attorney General’s interpretation of state law that unappropriated endowment gains should generally be classified as restricted - expendable; and
- C) as increases in unrestricted net position in all other cases.

*Capital Assets*

Real estate assets, including improvements, are generally stated at cost. Furnishings, equipment and collection items are stated at cost at date of acquisition or, in the case of gifts, at fair value at date of donation. In accordance with the University's capitalization policy, non-collection items with a unit cost of more than \$10,000 are capitalized. Library materials are generally expensed during the year. University capital assets, with the exception of land and construction in progress, are depreciated on a straight-line basis over their estimated useful lives, which range from 3 to 40 years. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

*Restricted Gifts*

The University recognizes restricted gifts as revenues or receivables when all applicable eligibility requirements, including time requirements, are met.

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 1 - **Summary of Significant Accounting Policies - Continued**

*Grants and Contracts*

The University receives monies from the Federal and state government and other private agencies under grants and contracts. The costs, both direct and indirect, charged to these grants and contracts are subject to audit by the granting agency. The University administration believes that any audit adjustments would not have a material adverse effect on the University's financial position, its revenues, expenses and changes in net position, or its cash flows.

*Compensated Absences*

Employees earn the right to be compensated during absences for vacation and sick leave or when using compensatory time. Accrued vacation and compensatory time is the amount earned by all eligible employees through June 30, 2018. The accrued sick leave balance represents 20% of amounts earned by those employees with ten or more years of state service at June 30, 2018. Upon retirement, these employees are entitled to receive payment for this accrued balance. Funding of these amounts is anticipated to be part of the future annual appropriation process from the Commonwealth of Massachusetts.

*Deposits and Unearned Revenue*

Deposits and advance payments received for tuition and fees related to certain summer programs and tuition received for the following academic year are deferred. Funds received in advance from various grants and contracts are deferred. Deposits and unearned revenue are recorded as revenue when earned.

*Deposits Held by MSCBA*

Deposits held represent funds held by the Massachusetts State College Building Authority for specific projects.

*Deposits Held by State Treasurer*

Deposits held represent funds accessible by the University held by the Commonwealth of Massachusetts for payments on payroll.

*Pensions*

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Massachusetts State Employees'

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 1 - **Summary of Significant Accounting Policies - Continued**

*Pensions – Continued*

Retirement System plan (“SERS”) and the additions to/deductions from SERS’ fiduciary net position have been determined on the same basis as they are reported by SERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

*Postemployment Benefits Other Than Pensions (“OPEB”)*

For purposes of measuring the University's net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the State Retirees' Benefit Trust (“SRBT”) and additions to/deductions from SRBT’s fiduciary net position have been determined on the same basis as they are reported by SRBT. For this purpose, SRBT recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

*Student Fees*

Student tuition and other fees are presented net of scholarships and fellowships applied to students’ accounts. Certain other scholarship amounts paid directly to, or refunded to, the student are generally reflected as expenses.

*Fringe Benefits*

The University participates in the Commonwealth’s fringe benefit programs, including health insurance, unemployment, pension and workers’ compensation benefits. Health insurance, unemployment and pension costs are billed through a fringe benefit rate charged to the University. Workers’ compensation costs are assessed separately based on the University’s actual experience. The Commonwealth requires the University to record, as a liability, its portion of the future estimated workers’ compensation benefits to be paid.

*Income Tax Status*

The University is a component unit of the Commonwealth of Massachusetts and is exempt from Federal income taxes under Section 115 of the Internal Revenue Code. The Foundation is exempt from income taxes under the provisions of Section 501(c)(3) of the Internal Revenue Code.

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 1 - **Summary of Significant Accounting Policies - Continued**

*New Governmental Accounting Pronouncements*

GASB Statement 83 – *Certain Asset Retirement Obligations* (“AROs”) is effective for periods beginning after June 15, 2018. An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for AROs and requires that recognition occur when the liability is both incurred and reasonably estimable. Management has not completed its review of the requirements of this standard and its applicability.

GASB Statement 84 – *Fiduciary Activities* is effective for periods beginning after December 15, 2018. The objective of this Statement is to establish criteria for identifying fiduciary activities. Activity meeting the established criteria would then be presented in a statement of fiduciary net position and a statement of changes in fiduciary net position. Pension and other employee benefit trust funds, investment trust funds, private-purpose trust funds and custodial funds would be reported, as applicable, according to this Statement. Information of component units of a primary government would be combined and shown in the aggregate with the fiduciary funds of the primary government. Under this Statement, a liability could be recognized to the beneficiaries in a fiduciary fund if the government has been compelled to disburse fiduciary resources. Management has not completed its review of the requirements of this standard and its applicability.

GASB Statement 87 – *Leases* is effective for periods beginning after December 15, 2019. Implementation of this standard will require lessees to recognize on their statement of net position the rights and obligations resulting from leases categorized as operating leases as assets, liabilities, or deferred inflows / outflows of resources. It provides for an election on leases with terms of less than twelve months to be excluded from this Standard. Management has not completed its review of the requirements of this standard and its applicability.

GASB Statement 88 – *Certain Disclosures Related to Debt, Including Direct Borrowings and Placements* is effective for years beginning after June 15, 2018. Implementation of this standard will require additional disclosures in the notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. Management has not completed its review of the requirements of this standard and its applicability.



**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 1 - **Summary of Significant Accounting Policies - Continued**

*New Governmental Accounting Pronouncements - continued*

GASB Statement 89 – *Accounting for Interest Costs Incurred before the End of a Construction Period* is effective for reporting periods beginning after December 15, 2019. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. Management has not completed its review of the requirements of this standard and its applicability.

Note 2 – **Implementation of Newly Effective Accounting Standard and Restatement of Previously Issued Financial Statements**

The College implemented GASB Statement Number 75 (“GASB 75”), *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* as of July 1, 2017.

Subsequent to the original issuance of these financial statements, management was advised of an error in the calculation of OPEB pertaining to projected pay increases for employees in the allocation of the actuarial present value of projected benefit payments to past and future services as of June 30, 2018 and July 1, 2017.

The table below presents the effects of implementing GASB 75 and the correction to the previously issued financial statements.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 2 – **Implementation of Newly Effective Accounting Standard and Restatement of Previously Issued Financial Statements - Continued**

	As Previously Reported <u>at June 30, 2017</u>	Implementation of <u>GASB 75</u>	As Previously Reported <u>at July 1, 2017</u>	Correction of <u>the Error</u>	As Restated <u>at July 1, 2017</u>
Statement of Net Position:					
Deferred outflows related to OPEB	\$ -	1,564,126	1,564,126	-	\$ 1,564,126
Net OPEB liability	\$ -	62,438,853	62,438,853	(8,242,197)	\$ 54,196,656
Unrestricted net position	\$ 22,789,769	(60,874,727)	(38,084,958)	8,242,197	\$ (29,842,761)
	As Previously Reported <u>at June 30, 2018</u>	Correction of <u>the Error</u>	As Restated <u>at June 30, 2018</u>		
Statement of Net Position:					
Deferred outflows related to OPEB	\$ 14,380,608	(1,656,299)	\$ 12,724,309		
Net OPEB liability	\$ 70,272,970	(8,139,359)	\$ 62,133,611		
Deferred inflows related to OPEB	\$ 9,353,507	(2,060,018)	\$ 7,293,489		
Unrestricted net position	\$ (41,350,891)	8,543,078	\$ (32,807,813)		
Statement of Revenues and Expenses:					
Operating expenses	\$ 129,647,711	(300,881)	\$ 129,346,830		

Note 3 - **Cash and Equivalents**

Custodial credit risk is associated with the failure of a depository financial institution. In the event of a depository financial institution's failure, the University would not be able to recover its balance in excess of amounts insured by the Federal Deposit Insurance Corporation (FDIC) and other third-party insurance. The University's policy is to mitigate as much custodial risk associated with its cash assets as possible. Deposits in the bank in excess of the insured amounts are uninsured and uncollateralized.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 3 - **Cash and Equivalents - Continued**

The Treasurer of the Commonwealth of Massachusetts oversees the financial management of the Massachusetts Municipal Depository Trust (“MMDT”), an external investment pool for cities, towns and other state and local agencies within the Commonwealth. MMDT operates as a qualifying external investment pool and is valued by MMDT’s management on amortized cost where the net asset value is \$1 per share. At June 30, 2018, the University has \$58,887 invested with MMDT and is included in cash and equivalents.

The carrying amount of the University’s bank deposits and deposits in trust depositories are \$61,292,857 as compared to bank balances of \$61,911,273 at June 30, 2018. The differences between the carrying amount and the bank balances were attributed to deposits in-transit and outstanding checks.

In addition to Federal Deposit Insurance Corporation insurance, the University has deposits insured under Massachusetts Depositors Insurance Fund and through collateralization in a pool of eligible securities held by Berkshire Bank’s Asset Management/Trust Group as custodian. Amounts remaining that are exposed to custodial risk at June 30, 2018 were \$11,887,491.

Note 4 - **Cash Held by the State Treasurer**

Accounts payable, accrued salaries, wages and withholdings to be funded from state appropriated funds totaled \$1,437,048 at June 30, 2018. The University has recorded a comparable dollar amount of cash held by the State Treasurer for the benefit of the University, which was subsequently used to pay for such liabilities.

Note 5 - **Investments**

University

Short-term investments are categorized according to the level of risk assumed by the University. At June 30, 2018, the entire balance of investments represents mutual funds that are held in safekeeping accounts in trust depositories in the name of the University and are uninsured. At June 30, 2018, the investments are stated at fair market value, have a maturity of less than one year, and have an unrated quality.

Fair Value Hierarchy

The fair value hierarchy categorizes inputs to valuation techniques used to measure fair value into three levels. Level 1 inputs are quoted market prices for identical assets or liabilities in active markets that a government can access at the measurement date.

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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 5 - **Investments - Continued**

*Fair Value Hierarchy - continued*

Level 2 inputs are inputs, other than quoted prices included within Level 1, that are observable for an asset or liability, directly or indirectly. Level 3 inputs are unobservable inputs. The highest priority is assigned to Level 1 inputs and the lowest to Level 3 inputs. If the fair value is measured using inputs from more than one level of the hierarchy, the measurement is considered to be based on the lowest priority input level that is significant to the entire measurement. Valuation techniques used should maximize the use of the observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2018.

*Mutual Funds:* Valued at the net asset value of the shares held by the University and the Foundation at year end.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Foundation believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine if the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

At June 30, 2018, all investments of the University and Foundation are categorized in Level 1 of the fair value hierarchy.

*Foundation*

Investments of the Foundation are stated at fair value and consist of the following at June 30, 2018:

	<b><u>Market</u></b>	<b><u>Cost</u></b>
Investments:		
Stock Market Index Fund	\$ 4,017,987	\$ 3,219,332
Bond Market Index Fund	2,732,541	2,797,062
International Stock Market Index Fund	<u>2,523,717</u>	<u>2,400,463</u>
	<b><u>\$ 9,274,245</u></b>	<b><u>\$ 8,416,857</u></b>

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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 5 - **Investments - Continued**

*Foundation - continued*

The following schedule summarizes the investment return net of investment fees and its classification in the statements of revenues and expenses for the year ended June 30,:

	<b><u>2018</u></b>
Interest and dividends	\$ 203,102
Investment fees	(23,138)
Realized loss	(247)
Net unrealized gains	<u>452,094</u>
	<b>\$ <u>631,811</u></b>

Note 6 - **Accounts Receivable**

The composition of the University's accounts receivable at June 30, 2018 is summarized as follows:

Student accounts receivable	\$ 1,942,325
Grants receivable	227,679
Other receivables	<u>1,434,169</u>
	3,604,173
Less: allowance for doubtful accounts	<u>(1,421,514)</u>
	<b>\$ <u>2,182,659</u></b>

Note 7 - **Perkins Loans Receivable and Grants Refundable**

Loans receivable consist of the Federal Perkins Loan Program ("Perkins"). The Federal government provides the majority of the funds to support this program. Loan payments received from students made under this program may be re-loaned after collection. The portion of the Perkins program provided by the Federal government, identified as grants refundable on the Statement of Net Position, is refundable to the Federal government upon the termination of the University's participation in the program.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 7 - **Perkins Loans Receivable and Grants Refundable - Continued**

Loans receivable include the following at June 30, 2018:

Perkins loans receivable	\$ 958,350
Less: allowance for doubtful accounts	<u>(371,778)</u>
Total loans receivable, net	586,572
Less: amount due in one year	<u>(166,074)</u>
Long term loans receivable	\$ <u>420,498</u>

The Federal Perkins Loan Program Extension Act of 2015 (the “Extension Act”), enacted on December 18, 2015, extended the Perkins Loan Program through September 30, 2017. The Extension Act states that new Perkins Loans cannot be disbursed to students after September 30, 2017. Students that received a fall semester Perkins loan disbursement before October 1, 2017 were eligible to receive a spring semester Perkins loan disbursement. No further extensions were granted for the program as of the date of issuance of these financial statements.

Note 8 - **Related Party Transactions**

University

The University provides certain personnel and payroll services to the Foundation at no charge.

The University maintains depository relationship with the Westfield Bank, the president of which is a member of the Board of Trustees. At June 30, 2018, total deposits were approximately \$10,400,000.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 9 - **Capital Assets**

The University's capital asset activity for the year ended June 30, 2018 is summarized as follows:

June 30, 2018						
	<b>Estimated lives (in years)</b>	<b>Beginning Balance</b>	<b>Additions</b>	<b>Retirements</b>	<b>Reclassifications</b>	<b>Ending Balance</b>
Capital assets, not depreciable:						
Land	-	\$ 1,223,862	\$ -	\$ -	\$ -	\$ 1,223,862
Construction-in-progress	-	48,007,168	1,821,312	-	(48,051,071)	1,777,409
Total		<u>49,231,030</u>	<u>1,821,312</u>	<u>-</u>	<u>(48,051,071)</u>	<u>3,001,271</u>
Depreciable:						
Buildings, including improvements	20-40	95,335,528	442,135	3,647	48,040,946	143,814,962
Land improvements	20	2,717,712	233,992	-	10,125	2,961,829
Leasehold improvements	5	271,083	-	-	-	271,083
Equipment and furnishings	3-10	27,177,955	2,428,501	1,317,589	-	28,288,867
Library books	5	7,295,998	51,375	-	-	7,347,373
Vehicles	5	1,215,545	37,524	191,979	-	1,061,090
Total		<u>134,013,821</u>	<u>3,193,527</u>	<u>1,513,215</u>	<u>48,051,071</u>	<u>183,745,204</u>
Less accumulated depreciation:						
Buildings, including improvements		48,457,846	3,949,551	2,188	-	52,405,209
Land improvements		1,277,596	145,733	-	-	1,423,329
Leasehold improvements		271,083	-	-	-	271,083
Equipment and furnishings		21,227,240	1,732,984	1,291,446	-	21,668,778
Library books		7,206,928	45,893	-	-	7,252,821
Vehicles		1,059,465	114,233	191,979	-	981,719
Total accumulated depreciation		<u>79,500,158</u>	<u>5,988,394</u>	<u>1,485,613</u>	<u>-</u>	<u>84,002,939</u>
Capital Assets, Net		<u>\$ 103,744,693</u>	<u>\$ (973,555)</u>	<u>\$ 27,602</u>	<u>\$ -</u>	<u>\$ 102,743,536</u>

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 10 - **Student Deposits and Unearned Revenue**

Student deposits and unearned revenue includes tuition received in advance from students for summer courses commencing after June 30, the subsequent fall semester, and grant funds received in advance. Student deposits and unearned revenue of the University include the following as of June 30,:

	<b><u>2018</u></b>
Tuition and fees	\$ 1,357,785
Grants	<u>73,419</u>
Total student deposits and unearned revenue	\$ <u>1,431,204</u>

Note 11 - **Line of Credit**

The Foundation has a demand line of credit allowing maximum borrowings of \$1,000,000. This note carries a variable interest rate with a minimum rate of 3.50%. At June 30, 2018 the interest rate on this line of credit was 3.98%. This line of credit expires December 31, 2018. Borrowings under the line of credit are secured by pledged securities.



**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 12 - **Long-Term Liabilities**

Long-term liabilities at June 30, 2018 consist of:

	<b>June 30, 2018</b>				
	<b><u>Beginning</u></b>	<b><u>Additions</u></b>	<b><u>Reductions</u></b>	<b><u>Ending</u></b>	<b><u>Current</u></b>
	<b><u>Balance</u></b>	<b><u>Additions</u></b>	<b><u>Reductions</u></b>	<b><u>Balance</u></b>	<b><u>Portion</u></b>
Leases and bonds payable:					
Lease obligations	\$ 451,513	\$ -	\$ 160,115	\$ 291,398	\$ 97,133
Bonds payable	21,806,940	-	1,083,314	20,723,626	1,138,843
Bonds premium	<u>2,324,652</u>	<u>-</u>	<u>153,411</u>	<u>2,171,241</u>	<u>145,087</u>
Total leases and bonds payable	<u>24,583,105</u>	<u>-</u>	<u>1,396,840</u>	<u>23,186,265</u>	<u>1,381,063</u>
Other long-term liabilities:					
Compensated absences	6,400,460	94,275	-	6,494,735	4,797,181
Workers' compensation	836,983	97,489	-	934,472	198,108
Grants refundable	731,060	-	128,889	602,171	-
Net pension liability	30,460,744	1,484,473	-	31,945,217	-
Net OPEB liability	<u>54,196,656</u>	<u>7,936,955</u>	<u>-</u>	<u>62,133,611</u>	<u>-</u>
Total other long-term liabilities	<u>92,625,903</u>	<u>9,613,192</u>	<u>128,889</u>	<u>102,110,206</u>	<u>4,995,289</u>
Total	<u>\$ 117,209,008</u>	<u>\$ 9,613,192</u>	<u>\$ 1,525,729</u>	<u>\$ 125,296,471</u>	<u>\$ 6,376,352</u>

**Bonds Payable**

In December 2014, the University entered into a financing agreement with the MSCBA for partial funding of a new Science Center building. The source of financing for the project is based on the issuance of Project Revenue Bonds issued by MSCBA on behalf of the University (Series 2014B). Through its agreements with MSCBA, the University will repay this debt in semi-annual installments, starting November 1, 2015 and ending May 1, 2044, at an annual variable coupon rate averaging 5.0%. MSCBA requires that the University maintain a debt service reserve. At June 30, 2018, the balance on these bonds was \$11,091,223.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 12 - **Long-Term Liabilities - Continued**

*Bonds Payable - continued*

In November 2011, the University entered into a financing agreement with the MSCBA for an expansion of the wellness center, and the relocation of the food services and other student areas in Ely Hall. The source of financing for the project is based on the issuance of Project Revenue Bonds issued by MSCBA on behalf of the University (Series 2012A). Through its agreements with MSCBA, the University has an agreement to repay this debt in semi-annual installments, starting November 1, 2012 and ending May 1, 2031, at an annual variable coupon rate averaging 4.9%. A debt service reserve fund is not required under this financing arrangement. At June 30, 2018 the balance on these bonds was \$7,006,218.

During November 2010, the University borrowed \$226,065 in clean renewable energy bonds issue Series 2010A-14 with the Massachusetts Development Finance Agency ("MDFA"). The Series 2010A-14 bonds are payable in annual principal installments of \$13,298 through fiscal year 2027. Interest is payable semiannually at a fixed interest rate of 3.5%. MDFA requires no debt reserve. At June 30, 2018 the balance on these bonds was \$119,681.

In December 2010, the University entered into a financing agreement with the MSCBA for an expansion of a dining facility. The source of financing for the project is based on the issuance of Project Revenue Bonds issued by MSCBA on behalf of the University (Series 2010A and 2010B). Through its agreements with MSCBA, the University has an agreement to repay this debt in semi-annual installments, starting May 1, 2011 and ending May 1, 2030, at an annual variable coupon rate averaging 5.5%. MSCBA requires that the University maintain a debt service reserve. At June 30, 2018 the balance on these bonds was \$3,081,279.

In August 2002, the University borrowed \$5,816,000 in tax-exempt revenue bonds issue Series M-2 with the Massachusetts Health and Educational Facilities Authority ("MHEFA"). The Series M-2 bonds are payable in annual installments through fiscal year 2022 with principal amounts ranging between approximately \$242,000 and \$435,000. Interest is payable monthly at a predetermined varying rate (1.335% as of June 30, 2018). MHEFA requires that the University maintain a debt service reserve. At June 30, 2018 the balance on these bonds was \$1,596,466.

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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 12 - **Long-Term Liabilities - Continued**

*Bonds Payable - continued*

The University has a \$1,596,466 letter of credit agreement with Bank of America in support of the above MHEFA revenue bonds. Under the terms of the agreement, the University has pledged its right to receive continuing education tuition and fees, general fees, technical fees and miscellaneous fees as collateral to Bank of America. The agreement also places certain limits on the University with regard to incurring additional debt; requires the University to maintain a minimum amount of unrestricted cash and equivalents, and to maintain a debt service ratio and debt service reserve fund. Fees paid under the terms of the agreement were \$15,865 at June 30, 2018. As of June 30, 2018, there is no outstanding balance on the letter of credit.

Maturities of the bonds payable subsequent to June 30, 2018 are as follows:

Years Ended <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 1,283,930	\$ 896,254	\$ 2,180,184
2020	1,331,179	865,967	2,197,146
2021	1,384,712	832,576	2,217,288
2022	1,445,476	796,496	2,241,972
2023	1,048,473	754,688	1,803,161
2024-2028	5,869,568	3,094,522	8,964,090
2029-2033	4,594,760	1,858,943	6,453,703
2034-2038	2,393,037	1,197,250	3,590,287
2039-2043	2,893,128	593,500	3,486,628
2044	<u>650,604</u>	<u>32,250</u>	<u>682,854</u>
	<u>\$ 22,894,867</u>	<u>\$ 10,922,446</u>	<u>\$ 33,817,313</u>

*Capital Lease Obligations*

The following schedule summarizes future minimum payments under non-cancelable capital leases as of June 30, 2018.

Years Ending <u>June 30,</u>	<u>Principal</u>
2019	\$ 97,133
2020	97,133
2021	<u>97,132</u>
	<u>\$ 291,398</u>

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 12 - **Long-Term Liabilities - Continued**

*Capital Lease Obligations – Continued*

The following is a summary of property held under capital lease as of June 30, 2018:

Equipment	\$ 1,135,367
Less: accumulated depreciation	<u>(846,511)</u>
	\$ <u>288,856</u>

Note 13 - **Pension**

*Defined Benefit Plan Description*

Certain employees of the University participate in a cost-sharing multiple-employer defined benefit pension plan – the Massachusetts State Employees’ Retirement System – administered by the Massachusetts State Board of Retirement (the “Board”), which is a public employee retirement system (“PERS”). Under a cost-sharing plan, pension obligations for employees of all employers are pooled and plan assets are available to pay the benefits through the plan, regardless of the status of the employers’ payment of its pension obligations to the plan. The plan provides retirement and disability benefits and death benefits to plan members and beneficiaries.

The Massachusetts State Employees’ Retirement System does not issue stand-alone financial statements. Additional information regarding the Plan is contained in the Commonwealth’s financial statements, which is available on-line from the Office of State Comptroller’s website.

*Benefit Provisions*

SERS provides retirement, disability, survivor and death benefits to members and their beneficiaries. Massachusetts General Laws (“MGL”) establishes uniform benefit and contribution requirements for all contributory PERS. These requirements provide for superannuation retirement allowance benefits up to a maximum of 80% of a member’s highest three-year average annual rate of regular compensation. For employees hired after April 1, 2012, retirement allowances are calculated based on the last five years or any five consecutive years, whichever is greater in terms of compensation. Benefit payments are based upon a member’s age, length of creditable service, and group creditable service, and group classification. The authority for amending these provisions rests with the Massachusetts State Legislature (the “Legislature”).

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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 13 - **Pension - Continued**

*Benefit Provisions - continued*

Members become vested after ten years of creditable service. A superannuation retirement allowance may be received upon the completion of twenty years of service or upon reaching the age of 55 with ten years of service. Normal retirement for most employees occurs at age 65; for certain hazardous duty and public safety positions, normal retirement is at age 55. Most employees who joined the system after April 1, 2012 are not eligible for retirement until they have reached age 60.

Contributions

The SERS' funding policies have been established by Chapter 32 of the MGL. The Legislature has the authority to amend these policies. The annuity portion of the SERS retirement allowance is funded by employees, who contribute a percentage of their regular compensation. Costs of administering the plan are funded out of plan assets.

Member contributions for SERS vary depending on the most recent date of membership:

<u>Hire Date</u>	<u>Percent of Compensation</u>
Prior to 1975	5% of regular compensation
1975 - 1983	7% of regular compensation
1984 to 6/30/1996	8% of regular compensation
7/1/1996 to present	9% of regular compensation except for State Police which is 12% of regular compensation
1979 to present	An additional 2% of regular compensation in excess of \$30,000

The Commonwealth does not require the University to contribute funding from its local trust funds for employee paid by state appropriations. Pension funding for employees paid from state appropriations are made through a benefit charge assessed by the Commonwealth. Such pension contributions amounted to \$3,051,000 and \$2,604,000 for the years ended June 30, 2018 and 2017, respectively.

For employees covered by SERS but not paid from state appropriations, the University is required to contribute at an actuarially determined rate. The rate was 11.78% and 9.45% of annual covered payroll for the fiscal years ended June 30, 2018 and 2017, respectively. The University contributed \$2,421,406 and \$1,947,416 for the fiscal years ended June 30, 2018 and 2017, respectively, equal to 100% of the required contributions for each year. Annual covered payroll was approximately 87% and 86% of total related payroll for fiscal years ended 2018 and 2017, respectively.

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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 13 - **Pension - Continued**

*Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

At June 30, 2018, the University reported a liability of \$31,945,217, for its proportionate share of the net pension liability related to its participation in SERS. The net pension liability as of June 30, 2018, the reporting date, was measured as of June 30, 2017, the measurement date, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of January 1, 2017 rolled forward to June 30, 2017.

The University's proportion of the net pension liability was based on its share of the Commonwealth of Massachusetts' collective pension amounts allocated on the basis of actual fringe benefit charges assessed to the University for the fiscal years 2018. The Commonwealth's proportionate share was based on actual employer contributions to the SERS for fiscal years 2018 relative to total contributions of all participating employers for the fiscal year. At June 30, 2018, the University's proportion was 0.249%.

For the year ended June 30, 2018, the University's recognized pension expense of \$4,632,841. The University reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources at June 30, 2018:

Deferred Outflows of Resources Related to Pension

Contributions subsequent to the measurement date	\$ 2,421,406
Differences between expected and actual experience	1,235,132
Changes in proportion from Commonwealth	109,413
Change in plan actuarial assumptions	3,324,387
Changes in proportion due to internal allocation	<u>4,450,730</u>
Total	<u>\$ 11,541,068</u>

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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 13 - **Pension - Continued**

*Pension Liabilities, Pension Expense and Deferred Outflows of Resources and  
Deferred Inflows of Resources Related to Pensions - continued*

Deferred Inflows of Resources

Changes in proportion due to internal allocation	\$ 2,668,154
Changes in proportion from Commonwealth	11,388
Differences between expected and actual experience	869,149
Differences between projected and actual earnings of pension plan investments	380,627
Total	<u>\$ 3,929,318</u>

The University's contributions of \$2,421,406 made during the fiscal year ending 2018, subsequent to the measurement date will be recognized as a reduction of the net pension liability in each of the succeeding years. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as increases (decreases) in pension expense as follows:

Years Ending <u>June 30,</u>	
2018	\$ 1,525,143
2019	2,450,949
2020	1,329,974
2021	(92,796)
2022	(22,926)
	<u>\$ 5,190,344</u>

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 13 - **Pension - Continued**

*Actuarial Assumptions*

The total pension liability was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Measurement date	June 30, 2017
Inflation	3.00%
Salary increases	4.00% to 9.00%
Investment rate of return	7.50%
Interest rate credited to annuity savings fund	3.50%

For measurement dates June 30, 2017, mortality rates were based on:

- Pre-retirement - reflects RP-2014 Blue Collar Employees Table projected with Scale MP-2016 and set forward 1 year for females
- Post-retirement - reflects RP-2014 Blue Collar Healthy Annuitant Table projected with Scale MP-2016 and set forward 1 year for females
- Disability - the mortality rate is assumed to be in accordance with the RP-2000 Healthy Annuitant table projected generationally with Scale BB and a base year of 2015 (gender distinct)

The 2018 pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of January 1, 2017 and rolled forward to June 30, 2017.

Investment assets of SERS are with the Pension Reserves Investment Trust (“PRIT”) Fund. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are



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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 13 - **Pension - Continued**

*Actuarial Assumptions - continued*

combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage. Best estimates of geometric rates of return for each major asset class included in the PRIT Fund's target asset allocation as of June 30, are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Global Equity	40.0%	5.0%
Portfolio Completion Strategies	13.0%	3.6%
Core Fixed Income	12.0%	1.1%
Private Equity	11.0%	6.6%
Value Added Fixed Income	10.0%	3.8%
Real Estate	10.0%	3.6%
Timber/Natural Resources	4.0%	3.2%
Hedge Funds	0.0%	3.6%
Total	100.0%	

*Discount Rate*

The discount rate used to measure the total pension liability was 7.5% at June 30, 2018. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rates and the Commonwealth's contributions will be made at rates equal to the difference between actuarially determined contributions rates and the member rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 13 - **Pension - Continued**

*Sensitivity of the Net Pension Liability to Changes in the Discount Rate*

The following table illustrates the sensitivity of the net pension liability calculated using the discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one-percentage-point lower or one-percentage-point higher than the current rate.

1.00% Decrease (6.50%)	Current Discount Rate (7.50%)	1.00% Increase (8.50%)
\$ 43,508,055	\$ 31,945,217	\$ 22,631,074

Note 14 - **OPEB**

*Plan Description*

As an agency of the Commonwealth, certain employees of the University participate in the Commonwealth's single employer defined benefit-OPEB plan – the State Retirees' Benefit Trust ("SRBT"). Benefits are managed by the Group Insurance Commission ("GIC") and investments are managed by the Pension Reserves Investment Management ("PRIM") Board. The GIC has representation on the Board of Trustees of the State Retirees' Benefits Trust ("Trustees").

The SRBT is set up solely to pay for OPEB benefits and the cost to administer those benefits. It can only be revoked when all such health care and other non-pension benefits, current and future, have been paid or defeased. The GIC administers benefit payments, while the Trustees are responsible for investment decisions.

Management of the SRBT is vested with the board of trustees, which consists of 11 members including the Secretary of Administration and Finance (or their designee), the Executive Director of the GIC (or their designee), the Executive Director of PERAC (or their designee), the State Treasurer (or their designee), the Comptroller (or a designee), 1 person appointed by the Governor and 1 person appointed by the State Treasurer. These members elect 1 person to serve as chair of the board.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 14 - **OPEB - Continued**

*Plan Description - continued*

The SRBT does not issue a stand-alone audited financial statements but is reflected as a fiduciary fund in the Commonwealth's audited financial statements.

*Benefits Provided*

Under Chapter 32A of the Massachusetts General Laws, the Commonwealth is required to provide certain health care and life insurance benefits for retired employees of the Commonwealth, housing authorities, redevelopment authorities and certain other governmental agencies. Substantially all of the Commonwealth's employees may become eligible for these benefits if they reach retirement age while working for the Commonwealth. Eligible retirees are required to contribute a specified percentage of the health care / benefit costs, which are comparable to contributions required from employees. Dental and vision coverage may be purchased by these groups with no subsidy from the Commonwealth.

*Contributions*

Employer and employee contribution rates are set by MGL. The Commonwealth recognizes its share of the costs on an actuarial basis. As of June 30, 2017 and as of the valuation date (January 1, 2017), participants contributed 0% to 20% of premium costs, depending on the date of hire and whether the participant's status is active, retired, or survivor. As part of the fiscal year 2010 General Appropriation Act, all active employees pay an additional 5% of premium costs.

Effective beginning in fiscal year 2014, by statute the Commonwealth is required to allocate, to the SRBT, a portion of revenue received under the Master Settlement Agreement with tobacco companies, increasing from 10% in fiscal year 2014 to 100% by fiscal year 2023. In fiscal year 2017, 10% of tobacco settlement proceeds or approximately \$25 million was allocated to the SRBT. The percentage of proceeds to be transferred to the SRBT in fiscal year 2017 was set at 10%, overriding existing statute.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 14 - **OPEB - Continued**

*Contributions - continued*

The Massachusetts General Laws governing employer contributions to SRBT determine whether entities are billed for OPEB costs. Consequently, SRBT developed an effective contribution methodology which allocates total actual contributions amongst the employers in a consistent manner (based on an employer's share of total covered payroll). The University is required to contribute based on Massachusetts General Laws; the rate was 8.92% of annual covered payroll for the fiscal year ended June 30, 2018. The University contributed \$1,833,293 for the fiscal year ended June 30, 2018 equal to 100% of the required contribution for the year.

*OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB*

At June 30, 2018, the University reported a liability of \$62,133,611 for its proportionate share of the net OPEB liability related to its participation in SRBT. The net OPEB liability was measured as of June 30, 2017, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of January 1, 2017. The University's proportion of the net OPEB liability was based on its share of the Commonwealth's collective OPEB amounts allocated on the basis of an effective contribution methodology which allocates total actual contributions amongst the employers in a consistent manner based on the University's share of total covered payroll for the fiscal year 2017. The University's proportionate share was based on the actual employer contributions to the SRBT for fiscal year 2017 relative to total contributions of all participating employers for the fiscal year. At June 30, 2018, the University's proportion was 0.373%.

For the year ended June 30, 2018, the University recognized OPEB expense of \$6,000,982. The University reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources at June 30, 2018:

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 14 - **OPEB - Continued**

*OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and  
Deferred Inflows of Resources Related to OPEB - continued*

The University's contribution of \$1,833,293 reported as deferred outflows of resources related to OPEB resulting from University contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the following year.

Deferred Outflows of Resources Related to OPEB

Contributions subsequent to the measurement date	\$ 1,833,293
Changes in proportion from Commonwealth	130,039
Changes in proportion due to internal allocation	<u>10,760,977</u>
Total deferred outflows related to OPEB	<u>\$ 12,724,309</u>

Deferred Inflows of Resources Related to OPEB

Net differences between projected and actual earnings on OPEB plan investments	\$ 113,361
Differences between expected and actual experience	142,856
Changes in OPEB plan actuarial assumptions	<u>7,037,272</u>
Total deferred inflows related to OPEB	<u>\$ 7,293,489</u>

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 14 - **OPEB - Continued**

*OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB - continued*

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years Ending <u>June 30,</u>	
2018	\$ 746,369
2019	746,369
2020	746,369
2021	746,369
2022	<u>612,051</u>
	<u><b>\$3,597,527</b></u>

*Actuarial Assumptions*

The total OPEB liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Measurement date	June 30, 2017
Inflation	3.00%
Salary increases	4.5% per year
Investment rate of return	7.5%, net of OPEB plan investment expense, including inflation
Health care cost trend rates	8.5%, decreasing by 0.5% each year to an ultimate rate of 5.0% in 2024 for Medical; 5.0% for EGWP; 5.0% for administrative costs

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 14 - **OPEB - Continued**

*Actuarial Assumption - continued*

The mortality rate was in accordance with RP 2014 Blue Collar Mortality Table projected with scale MP-2016 from the central year, with females set forward one year.

The participation rates are actuarially assumed as below:

- 100% of all retirees who currently have health care coverage will continue with the same coverage, except that retirees under age 65 with POS/PPO coverage switch to Indemnity at age 65 and those over 65 with POS/PPO coverage switch to HMO.
- All current retirees, other than those indicated on the census data as not being eligible by Medicare, have Medicare coverage upon attainment of age 65, as do their spouses. All future retirees are assumed to have Medicare coverage upon attainment of age 65.
- 80% of current and future contingent eligible participants will elect health care benefits at age 65, or current age if later.
- Actives, upon retirement, take coverage, and are assumed to have the following coverage:

	<u>Retirement Age</u>	
	<u>Under 65</u>	<u>Age 65+</u>
Indemnity	40.0%	85.0%
POS/PPO	50.0%	0.0%
HMO	10.0%	15.0%

The actuarial assumptions used in the January 1, 2017 valuation were based on the results of an actuarial experience study for the periods ranging July 1, 2015 through December 31, 2016, depending upon the criteria being evaluated. As a result of this actuarial experience study, the mortality assumption was adjusted in the January 1, 2017 actuarial valuation to more closely reflect actual experience as a result of the recent experience study completed by the Public Employee Retirement Administration Commission ("PERAC").

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 14 - **OPEB - Continued**

*Actuarial Assumption - continued*

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage.

The SRBT is required to invest in the PRIT Fund. Consequently, information about SRBT's target asset allocation and long-term expected real rate of return as of June 30, 2018, are the same as discussed in the Pension footnote number 13.

*Discount Rate*

The discount rate used to measure the total OPEB liability was 3.63%. This rate was based on a blend of the Bond Buyer Index rate (3.58%) as of the measurement date and the expected rate of return. The OPEB plan's fiduciary net position was not projected to be available to make all projected future benefit payments for current plan members. The projected "depletion date" when projected benefits are not covered by projected assets is 2023. Therefore, the long-term expected rate of return on OPEB plan investments of 7.50% per annum was not applied to all periods of projected benefit payments to determine the total OPEB liability.

*Sensitivity of the University's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate*

The following presents the University's proportionate share of the net OPEB liability, as well as what the University's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

	1.00% Decrease 2.63%	Current Discount Rate 3.63%	1.00% Increase 4.63%
Net OPEB Liability	\$ 73,757,566	\$ 62,133,611	\$ 52,891,661



**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 14 - **OPEB - Continued**

*Sensitivity of the University's Proportionate Share of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates*

The following presents the University's proportionate share of the net OPEB liability, as well as what the University's proportionate share of the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1.00% Decrease (B)	June 30, 2018 Current Healthcare Cost Trend Rate (A)	1.00% Increase (C)
Net OPEB liability	\$ 51,407,661	\$ 62,133,611	\$ 76,248,312

(A) - The current healthcare cost trend rates are as follows:

9.0% for Medicare, 5.0% for EGWP and 5.0% for administration costs.

(B) - The healthcare cost trend rates after a 1% decrease are as follows:

8.0% for Medicare, 4.0% for EGWP and 4.0% for administration costs.

(C) - The healthcare cost trend rates after a 1% increase are as follows:

10.0% for Medicare, 6.0% for EGWP and 6.0% for administration costs.

Note 15 - **Operating Leases**

During fiscal year 2011, the University entered into a lease agreement for an apartment building to be used for student housing, expiring in July 2021. The University also leases office equipment under non-cancelable operating leases with various expiration dates through 2023. Total rent expense under these lease agreements was approximately \$1,834,000 for the year ended June 30, 2018.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 15 - **Operating Leases - Continued**

Future minimum payments related to these leases are as follows:

Years Ending <u>June 30,</u>	
2019	\$ 1,889,921
2020	1,817,465
2021	631,862
2022	524,121
2023	<u>514,296</u>
Total	\$ <u>5,377,665</u>

Note 16 - **Net Position**

*Restricted Net Position*

The University is the recipient of funds that are subject to various external constraints upon their use, either as to purpose or time. These funds are comprised of the following at June 30, 2018:

Restricted - expendable:	
Scholarships and fellowships	\$ 543,834
Loans	15,095
Capital projects	515,818
Grants	<u>542,868</u>
	<b>\$ <u>1,617,615</u></b>

The Foundation's restricted - nonexpendable and expendable net position consists of investments to be utilized for various scholarships and program support as of June 30, 2018.

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 16 - **Net Position - Continued**

*Unrestricted Net Position*

The impact of the GASB Statement No. 68, *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27* and GASB Statement 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* was as follows:

	<u>2018</u>
Unrestricted net position:	
Unrestricted after adjustments	\$ (32,807,813)
Effect of pension adjustments	24,333,467
Effect of OPEB adjustments	<u>56,702,791</u>
Total unrestricted net position before adjustments	\$ <u>48,228,445</u>

Note 17 - **Operating Expenses**

The University's operating expenses, on a natural classification basis, are comprised of the following at June 30, 2018:

Compensation and benefits	\$ 86,403,230
Supplies and services	34,241,551
Depreciation and amortization	5,988,394
Scholarships and fellowships	<u>2,713,655</u>
	\$ <u>129,346,830</u>

Note 18 - **Other Fringe Benefits**

The University participates in the Commonwealth's Fringe Benefit programs, including active employee and post-employment health insurance, unemployment, pension and workers' compensation benefits. Health insurance for active employees and retirees is paid through a fringe benefit rate charged to the University by the Commonwealth.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 18 - **Other Fringe Benefits - Continued**

*Group Insurance Commission*

The Commonwealth's Group Insurance Commission ("GIC") was established by the Legislature in 1955 to provide and administer health insurance and other benefits to the Commonwealth's employees and retirees, and their dependents and survivors. The GIC also covers housing and redevelopment authorities' personnel, certain authorities and other offline agencies, retired municipal teachers from certain cities and towns and a small number of municipalities as an agent multiple-employer program, accounted for as an agency fund activity of the Commonwealth, not the University.

The GIC is a quasi-independent state agency governed by an eleven-member body (the "Commission") appointed by the Governor. The GIC is located administratively within the Executive Office of Administration and Finance, and it is responsible for providing health insurance and other benefits to the Commonwealth's employees and retirees and their survivors and dependents. During the fiscal year ended June 30, 2018, the GIC provided health insurance for its members through indemnity, PPO, and HMO plans. The GIC also administers carve-outs for pharmacy, mental health, and substance abuse benefits for certain health plans. In addition to health insurance, the GIC sponsors life insurance, long-term disability insurance (for active employees only), dental and vision coverage (for employees not covered by collective bargaining), retiree discount vision and dental plans, and a pretax health care spending account and dependent care assistance program (for active employees only).

*Other Retirement Plans*

The employees of the University can elect to participate in two defined contribution plans offered and administered by the Massachusetts Department of Higher Education – an IRC 403(b) Tax-Deferred Annuity Plan and an IRC 457 Deferred Compensation SMART Plan. Employees can contribute by payroll deduction a portion of before-tax salary into these plans up to certain limits. The University has no obligation to contribute to these plans and no obligation for any future pay-out.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 19 - **Commitments and Contingencies**

The University is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, and natural disasters for which the Commonwealth is self-insured.

Various lawsuits are pending or threatened against the University, which arise in the ordinary course of operations. In the opinion of management no litigation is now pending or threatened that would materially affect the University's financial position.

The University receives significant financial assistance from Federal and state agencies in the form of grants. Expenditures of funds under these programs require compliance with the grant agreements and are subject to audit. Any disallowed expenditure resulting from such audits become a liability of the University. In the opinion of management, such adjustments, if any, are not expected to materially affect the financial condition of the University.

The University participates in the Massachusetts College Savings Prepaid Tuition Program (the "Program"). This Program allows individuals to pay in advance for the future tuition at the cost of tuition at the time of election to participate, increased by changes in the Consumer Price Index plus 2%. The University is obligated to accept as payment of tuition the amount determined by this Program without regard to the standard tuition rate in effect at the time of the individual's enrollment at the University. The effect of the program cannot be determined as it is contingent on future tuition increases and the Program participants who attend the University.

The University participates in the various programs administered by the Commonwealth for property, general liability, automobile liability and workers' compensation. The Commonwealth is self-insured for employees' workers' compensation, casualty, theft, tort claims, and other losses. Such losses, including estimates of amounts incurred but not reported, are obligations of the Commonwealth. For workers' compensation, the Commonwealth assumes the full risk of claims filed under a program managed by the Human Resources Division. For personal injury or property damages, Massachusetts General Laws limit the risk assumed by the Commonwealth to \$100,000 per occurrence, in most circumstances.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 20 - **Massachusetts Management Accounting and Reporting System**

Section 15C of Chapter 15A of the Massachusetts General Laws requires Commonwealth Colleges and Universities to report activity of campus based funds to the Comptroller of the Commonwealth on the Commonwealth's Statewide Accounting System, Massachusetts Management Accounting and Reporting System, ("MMARS") on the statutory basis of accounting. The statutory basis of accounting is a modified accrual basis of accounting and differs from the information included in these financial statements. Management believes the amounts reported on MMARS meet the guidelines of the Comptroller's *Guide for Higher Education Audited Financial Statements*.

The University's state appropriations are composed of the following at June 30, 2018:

Direct unrestricted appropriations	<b>\$ 27,093,268</b>
Add: Fringe benefits for benefited employees on the state payroll	<b>9,027,529</b>
Less: Day school tuition remitted to the state and included in tuition and fee revenue	<b><u>(865,555)</u></b>
Total unrestricted appropriations	<b>35,255,242</b>
Capital appropriations	<b>1,202,170</b>
Restricted appropriations	<b><u>84,136</u></b>
Total appropriations	<b>\$ <u>36,541,548</u></b>

No timing differences occurred where the University had additional revenue that was reported to MMARS after June 30, 2018.

Note 21 - **Pass-Through Grants**

The University distributed \$31,403,727 as of June 30, 2018 for student loans through the U.S. Department of Education Federal Direct Lending Program. These distributions and related funding sources are not included as expenses and revenues, or as cash disbursements and cash receipts in the accompanying financial statements.

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Financial Statements - Continued**

**June 30, 2018**

Note 22 - **Massachusetts State College Building Authority**

The MSCBA was created pursuant to Chapter 703 of the Acts of 1963 by the Commonwealth as a public instrumentality for the general purpose of providing dormitories, dining commons and other facilities primarily for use by students of the state universities of the Commonwealth. The University is charged a semi-annual revenue assessment that is based on a certified occupancy report, the current rent schedule, and the design capacity for each of the residence halls. This revenue assessment is used by MSCBA to pay principal and interest due on its long-term debt obligations. These obligations may include the costs of periodic renovations and improvements to the residence halls. The Commonwealth guarantees these obligations. The Revenue Assessments for the residence halls for the year ended June 30, 2018 was \$11,433,169. All facilities and obligations of the MSCBA are included in the financial statements of the MSCBA.

Dormitory trust fund reports included as supplemental information include revenues, which are included in operating revenues as other sources and expenses, which are included as operating expenses in auxiliary operations.

**REQUIRED SUPPLEMENTARY  
INFORMATION**



**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Schedule of Proportionate Share of Net Pension Liability (Unaudited)**

**Massachusetts State Employees' Retirement System**

Year ended	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
Measurement date	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Valuation date	January 1, 2017	January 1, 2016	January 1, 2015	January 1, 2014
Proportion of the collective net pension liability	0.249%	0.240%	0.289%	0.218%
Proportionate share of the collective net pension liability	\$ 31,945,217	\$ 30,460,744	\$ 30,111,590	\$ 16,195,411
University's covered payroll	\$ 19,572,020	\$ 16,780,213	\$ 15,939,644	\$ 16,181,450
University's proportionate share of the net pension liability as a percentage of its covered payroll	163.22%	181.53%	188.91%	100.09%
Plan fiduciary net position as a percentage of the total pension liability	67.21%	63.48%	67.87%	76.32%

Notes:

The GASB pronouncement requiring the presentation of the information on this schedule became effective for years beginning after June 15, 2014 and is intended to provide data for the most recent ten years.

*See accompanying notes to the required supplementary information.*

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Schedule of Contributions (Unaudited)**

**Massachusetts State Employees' Retirement System**

**For the Years Ended June 30,**

	2018	2017	2016	2015
Statutorily required contribution	\$ 2,421,406	\$ 1,947,416	\$ 1,586,274	\$ 1,656,130
Contributions in relation to the statutorily required contribution	<u>2,421,406</u>	<u>1,947,416</u>	<u>1,586,274</u>	<u>1,656,130</u>
Contribution excess	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 20,555,229	\$ 19,572,020	\$ 16,780,213	\$ 15,939,654
Contribution as a percentage of covered payroll	11.78%	9.95%	9.45%	10.39%

Notes:

Employers participating in the Massachusetts State Employees' Retirement System are required by MA General Laws, Section 32, to contribute an actuarially determined contribution rate each year.

The GASB pronouncement requiring the presentation of the information on this schedule became effective for years beginning after June 15, 2014 and is intended to provide data for the most recent ten years.

*See accompanying notes to the required supplementary information.*

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Required Supplementary Information**  
**(Unaudited)**

**For the Year Ended June 30, 2018**

Note 1 - **Change in Plan Actuarial and Assumptions**

**Fiscal year June 30, 2018**

Change of Benefits:

Chapter 79 of the Acts of 2014 established an early retirement (“ERI”) program for certain members of the SERS plan. As a result, the total pension liability of SERS increased by approximately \$10 million as of June 30, 2017.

Assumptions:

The mortality rates were changed as follows:

- Pre-retirement – was changed from RP-2000 Employees table projected generationally with Scale BB and a base year of 2009 (gender distinct) to RP-2014 Blue Collar Employees Table projected generationally with Scale MP-2016 and set forward 1 year for females
- Post-retirement – was changed from RP-2000 Healthy Annuitant table projected generationally with Scale BB and a base year of 2009 (gender distinct) to RP-2014 Blue Collar Healthy Annuitant Table projected generationally with Scale MP-2016 and set forward 1 year for females
- Disability – did not change

These mortality rate changes resulted in an increase of approximately \$304 million in the total pension liability of SERS as of June 30, 2017.

**Fiscal year June 30, 2017**

Change of Benefits:

Chapter 176 of the Acts of 2011 created a one-time election for eligible members of the Optional Retirement Plan (“ORP”) to transfer into the SERS and purchase service for the period while members of the ORP. As a result, the total pension liability of SERS increased by approximately \$400 million as of June 30, 2016.

*See Independent Auditor’s Report.*

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Required Supplementary Information - Continued**  
**(Unaudited)**

**For the Year Ended June 30, 2018**

Note 1 - **Change in Plan Actuarial and Assumptions - Continued**

**Fiscal year June 30, 2016**

Change of Benefits:

Chapter 19 of the Acts of 2015 established an ERI program for certain members of the SERS plan. As a result, the total pension liability of SERS increased by approximately \$230 million as of June 30, 2015.

Assumptions:

The discount rate to calculate the pension liability decreased from 7.75% to 7.5%. This change resulted in an increase of approximately \$933 million in the total pension liability of SERS as of June 30, 2015.

The mortality rates were changed as follows:

- Pre-retirement – was changed from RP-2000 Employees table projected 20 years with Scale AA (gender distinct) to RP-2000 Employees table projected generationally with Scale BB and a base year of 2009 (gender distinct)
- Post-retirement – was changed from RP-2000 Healthy Annuitant table projected 15 years with Scale AA (gender distinct) to RP-2000 Healthy Annuitant table projected generationally with Scale BB and a base year of 2009 (gender distinct)
- Disability – was changed from RP-2000 table projected 5 years with Scale AA (gender distinct) set forward three years for males to RP-2000 Healthy Annuitant table projected generationally with Scale BB and a base year of 2015 (gender distinct)

These mortality changes resulted in an increase of approximately \$1.397 billion in the total pension liability of SERS as of June 30, 2015.

*See Independent Auditor's Report.*

**WESTFIELD STATE UNIVERSITY**  
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**Notes to the Required Supplementary Information - Continued**  
**(Unaudited)**

**For the Year Ended June 30, 2018**

Note 1 - **Change in Plan Actuarial and Assumptions - Continued**

**Fiscal year June 30, 2015**

**Assumptions:**

An updated experience study encompassed the period January 1, 2006 to December 31, 2011. The study reviewed salary increases and rates of retirement, disability, turnover and mortality. This study adjusted the mortality assumption which resulted in an increase of approximately \$102 million in the total pension liability as of June 30, 2014.

*See Independent Auditor's Report.*

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Schedule of Proportionate Share of Net OPEB Liability (Unaudited)**

**State Retirees' Benefit Trust**

Year ended	June 30, 2018
Measurement date	June 30, 2017
Valuation date	January 1, 2017
Proportion of the collective net OPEB liability	0.373%
Proportionate share of the collective net OPEB liability	\$ 62,133,611
College's covered payroll	\$ 19,572,020
College's proportionate share of the net OPEB liability as a percentage of its covered payroll	317.46%
Plan fiduciary net position as a percentage of the total OPEB liability	5.39%

Notes:

The GASB pronouncement requiring the presentation of the information on this schedule became effective for years beginning after June 15, 2017 and is intended to provide data for the most recent ten years.

*See accompanying notes to the required supplementary information.*

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Schedule of Contributions - OPEB (Unaudited)**

**State Retirees' Benefit Trust**

**For the Years Ended June 30,**

	<u>2018</u>
Statutorily required contribution	\$ 1,833,293
Contributions in relation to the statutorily required contribution	<u>(1,833,293)</u>
Contribution (excess)/deficit	<u>\$ -</u>
College's covered payroll	\$ 20,555,240
Contribution as a percentage of covered payroll	8.92%

Notes:

Employers participating in the State Retirees' Benefit Trust are required by MA General Laws, Section 32, to contribute an actuarially determined contribution rate each year.

The GASB pronouncement requiring the presentation of the information on this schedule became effective for years beginning after June 15, 2017 and is intended to provide data for the most recent ten years.

*See accompanying notes to the required supplementary information.*

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Notes to the Required Supplementary Information – SRBT (Unaudited)**

**June 30, 2018**

Note 1 - **Change in Plan Assumptions**

**Fiscal year June 30, 2018**

Assumptions:

The discount rate was increased to 3.63% based upon a blend of the Bond Buyer Index rate as of the measurement date as required by GASB Statement 74. The June 30, 2016 discount rate was calculated to be 2.80%. This increase in the discount rate resulted in a decrease in the net OPEB liability of approximately \$3.08 billion as of June 30, 2017.



# **SUPPLEMENTAL INFORMATION**

**WESTFIELD STATE UNIVERSITY**  
(an agency of the Commonwealth of Massachusetts)

**Schedule of Net Position**  
**Dormitory Trust Fund Report (Unaudited)**

**For the Year Ended June 30, 2018**

**Assets**

**Current Assets:**

Cash and equivalents	\$ 7,204,263
Accounts receivable, net	39,104
Deposits held by State Treasurer	136,291
Other current assets	<u>4,483</u>

**Total Assets** \$ 7,384,141

**Liabilities and Net Position**

**Current Liabilities:**

Accounts payable and accrued liabilities	\$ 157,554
Accrued employee compensation and benefits	372,898
Deposits held for others	<u>538,922</u>

**Total Current Liabilities** 1,069,374

**Noncurrent Liability:**

Accrued liability for employee compensation and benefits	<u>60,813</u>
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**Total Liabilities** 1,130,187

**Net Position:**

Unrestricted	<u>6,253,954</u>
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**Total Liabilities and Net Position** \$ 7,384,141

**WESTFIELD STATE UNIVERSITY**  
**(an agency of the Commonwealth of Massachusetts)**

**Schedule of Revenue, Expense and Change in Net Position**  
**Dormitory Trust Fund Report (Unaudited)**

**For the Year Ended June 30, 2018**

**Operating Revenues:**

Room rent	\$ 18,158,363
Other sources	24,367
Deposits forfeited	124,210
Commissions - laundry	66,333
Commissions - vending	53,730
University support	<u>150,000</u>

**Total Operating Revenues** 18,577,003

**Operating Expenses:**

Employee compensation	2,396,200
Energy costs	1,581,360
Pension and insurance	865,664
Special employees	707,914
Operational services	323,735
Scholarships	325,000
Repairs and maintenance	23,528
Facility operations supplies	304,481
Administrative	73,037
Equipment purchase	698,428
Equipment lease, rental and maintenance	40,224
Consultant services	13,411
Student travel	3,706
Employee related	13,149
Annual payment to the Massachusetts State College Building Authority	<u>11,433,169</u>

**Total Operating Expenses** 18,803,006

**Decrease in Net Position** (226,003)

Net Position, Beginning of Year 6,479,957

**Net Position, End of Year** \$ 6,253,954

**INDEPENDENT AUDITORS' REPORT ON  
INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS***



## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Trustees of  
Westfield State University  
Westfield, Massachusetts

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Westfield State University (the "University"), which comprise the statement of net position as of June 30, 2018, and the related statement of revenues and expenses, changes in net position, and cash flows for the years then ended, and the related notes to the financial statements, which collectively comprise the University's basic financial statements and have issued our report thereon with a dual date of October 12, 2018 and February 7, 2019.

### **Internal Control Over Financial Reporting**

In planning and performing our audits of the financial statements, we considered the University's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the University's internal control. Accordingly, we do not express an opinion on the effectiveness of the University's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audits we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the University's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the University's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the University's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

O'Connor and Drew, P.C.

**Certified Public Accountants**  
**Braintree, Massachusetts**

October 12, 2018 (except for Management's Discussion and Analysis, Note 2, Note 12, Note 14, Note 16, Note 17, and Schedule of Proportionate Share of the Net OPEB Liability, as to which the date is February 7, 2019)